

## Agenda of the Fourth Forum of Academy of Basic Sciences

*Date: Friday, May 20, 2011.*

*Place and time: Physics Laboratory from 12 to 13 hours. Attendees: Paola Castro, Yamel Úngson, Susana Guevara, Manuel Algravez, Augustine Cintora, Miguel Ponce, Alfredo Rodriguez, and Salvador Baltazar.*

1. Collect final lists with our assistant Lili...report of final grades no later than Friday, June 10 before 13 hours ...review folio... not exempt.

No comments

2. Celebration of the student's day.



Comments: Every year we can see low undergraduate student participation in the event of the student's day. Since a few years ago, we as professors have proposed to organize a celebration exclusive for the undergraduate student.

1. The preparation of extemporary exams between teachers that teach the same course, and its respective answer key.

Comments: (a) Students must be informed of this new modality of applying extemporary exams; (b) It was asked that before going on holiday faculty that teach the same course will meet for the preparation of the extemporary exam. (c) It is suggested to develop a repository of reagents for each one of the basic sciences courses. (d) By developing the exam between the entire faculty, rapprochement will be fostered and in this way the variability in the learning outcomes will decrease among students that belong to different groups; (e) It is proposed to develop an anthology for each course of the academy before August 2012.



1. Exchanging the last applied partial exam.

Comments: this activity promotes standardization of learning outcomes.

2. Severance payments (consult payroll).

No comments

3. If you have any doubt on your load assignment, I will gladly explain...Monday, August 8 2011, beginning of classes for returning students.

No comments.

4. Give to CEDE (Evaluation and Development Student Center) a feedback of tutoring services provided by scholarship holders.



Comments: a) Scholarship holders share their academic experience with students who attend the tutoring. (b) The retention rate could be benefited with the participation of parents; (c) CEDE, at the beginning of the school year, conducts workshops focused on the administration of their time, study habits, planning, and organization of their academic and personal activities; (d) The student must be



convinced that it is not possible to perform more than one simultaneous activity; such as for example, to be studying and at the same time be connected in a social network that has little or nothing to do with the topic he/she is studying.

#### 1. General issues.

Comments: a) It is urgent that starting next semester the study trips are regulated. In addition, some teachers do not let their colleagues know about such study trip; consequently, the students finally suffer as they miss classes from other courses different than from the ones of the study trip; (b) As a support to other academies of the College of Engineering (WASC report), Mr. Guillermo Cheang is asking for your opinion regarding strengths, weaknesses, and opportunities that the faculty of the academy of basic sciences has concerning the professor's academic degree, teaching experience, and the number of courses that he/she must teach. How must his/her performance be evaluated? And any other observation that might serve as an improvement within the academy. Please, I request you send to me this information at the latest this Thursday, May 26, 2011.